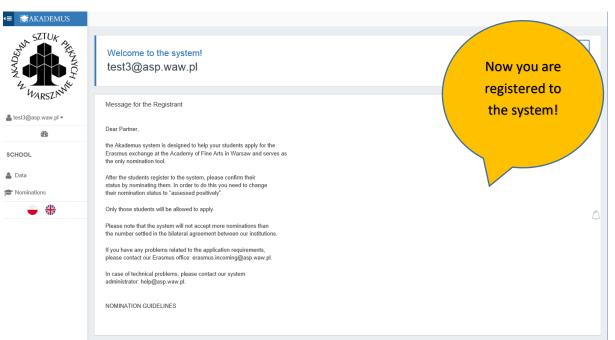
## Academy of Fine Arts in Warsaw

# **NOMINATION GUIDELINES for Coordinators**

#### **STEP 1**

Sign in (I have an account)	Register (I don't have an act	count)	
Operation has been suc	cessfully completed.		
Log in to th	e system	Please login to the system.	
Please enter your email ar	nd password to sign in.		
E-mail:			
test3@asp.waw.pl			
Password:			
•••••			Use this a second
Remember me			Use this option if you forgo your password OR register to the system for the system
sign	in		time. Please
Forgot pas	sword?		to which these guidelines were sent.

## **STEP 2**



# Nomination process:

## STEP 3

< <tr>         Image: style="text-align: center;"&gt;</tr>	NOMINATIONS		
SZTUK OFFICE	PERSON: STATUS:	SEMESTER:	FACULTY:
Shirt All	wybierz	• wybierz	wybierz
AKADEN AFADEN AFADEN	filter		
2 WARSZAWIK		BEGINNING	END
WARSZA	Nomination reception period	2017-11-10 00:01	2017-11-30 23:59
🏝 test2@asp.waw.pl ▼	Nomination assessing period	2017-11-10 00:01	2017-11-30 23:59
æ	NO EDITION	NOMINATION	STATUS CHOOSEN FACULTY / SEMESTER
SCHOOL	1. Non-Erasmus+ - incon	✓ Jan Kowalski jan.kowalski@sp.waw.pl School of Test	nomination - unassessed Faculty of Interior Design 2017/18-L summer
Data	1 ()skocz do: 1 Grazen: f	(7 details	

## STEP 4

<≡	NOMINATION	to list edit delete		
NNA - PE	Jan Kowalski			
NVADEN P	Nomination.UID: #2	213.43 • Edition: Non-Erasmus+ - incoming students summer semester 2017/18 - incoming • School: School of Test		
2 WARSZAWNY	add status			
	NO	STATUS	DATE	
Lest2@asp.waw.pl ▼	1	<ul> <li>nomination - unassessed</li> </ul>	2017-11-17	
æ				
SCHOOL				
👗 Data				
r Nominations				

# STEP 5

<≡ SAKADEMUS	
NA SZTUK DIKKNYCH	Add Dane STATUS:*  nomination - assessed positively
test3@asp.waw.pl ▼	nomination - assessed positively nomination - assessed negatively
SCHOOL	
💄 Data	
r Nominations	
-	

## **STEP 6**

😑 🔂 AKADEMUS	
SZTUK DIKKAYO	Add
AND NO	Dane
2 h	STATUS:*  nomination - assessed positively  v
4 WARSZAWNE	ISSUE DATE:*
	2017-11-03
Lest3@asp.waw.pl ▼	save cancel
SCHOOL	
👗 Data	
Provinations	

# STEP 7

<	NOMINATI	ON to list edit delete	
SZTUK OFFICE	Jan Ko	walski	
ADEN	Nomination.UI	D: #213.43 · Edition: Non-Erasmus+ - incoming students summer semester 2017/18 - in	This is the last step.
	status		You can see your
WARSZAWNE	add status		student's current
	NO	STATUS	nomination status.
Lest2@asp.waw.pl ▼	1	nomination - assessed positively	
Signed in as: test2@asp.waw.pl	2	<ul> <li>nomination - unassessed</li> </ul>	1-11-17
🕼 Log out			
User's settings			